



Sidho-Kanho-Birsha University

Ranchi Road, P.O.- Sainik School
District - Purulia, PIN – 723104, W.B.
Phone : 03252- 202419 Website-www.skbu.ac.in

Ref No: FO/150 /SKBU/19

Date: 08/02/2019

E- Tender Notice for Convocation Pandel 2019

1. SKB University is looking for interested bidders who have experience in supplying of pandel to organize University Convocation programme or similar nature work.
2. Bidders are advised to study all **technical and financial** aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the Bidder's risk and may result in the rejection of the bid.
3. Intending bidder may download the tender documents from the website **<https://wbtenders.gov.in>** OR **www.skbu.ac.in**. **Only Online Submission of Tender will be accepted.** Last date of submission: **14/02/2019 up to 12:00 hrs. Opening Date 16/02/2019, 1 PM.**
4. The categories of items and quantity indicated in the Tender Document are tentative. SKB University (SKBU), however, reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the SKBU and availability of funds without assigning any reasons.
5. The bidder should indicate specifically the **Basic Price, Taxes, GST, Entry tax, other duties (if any)**, and levies chargeable quantitatively against each item. **University will assist to have way bill (if necessary) but the pay will be borne by the bidder.** No additional information will be entertained after due date. SKBU may reject bids if they do not carry such information separately and specifically quantitatively.
6. The tender should be submitted in two cover system (electronically) as defined in E-Tender participation system: (a) Technical Bid (b) Financial Bid.
7. **The bidders are required to quote for all item charges total in BOQ sheet in terms of basic price and all other charges. Prices can be quoted in Indian Currency only (₹).**

8. SKB University reserves the right to reject any or all tenders without assigning any reason whatsoever.
9. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing.
10. Payment of bill will be made through by crossed account payee Cheque or electronic payment (NEFT) only after delivery and successful installation of each of the items.
11. If necessary please visit University campus.

Registrar

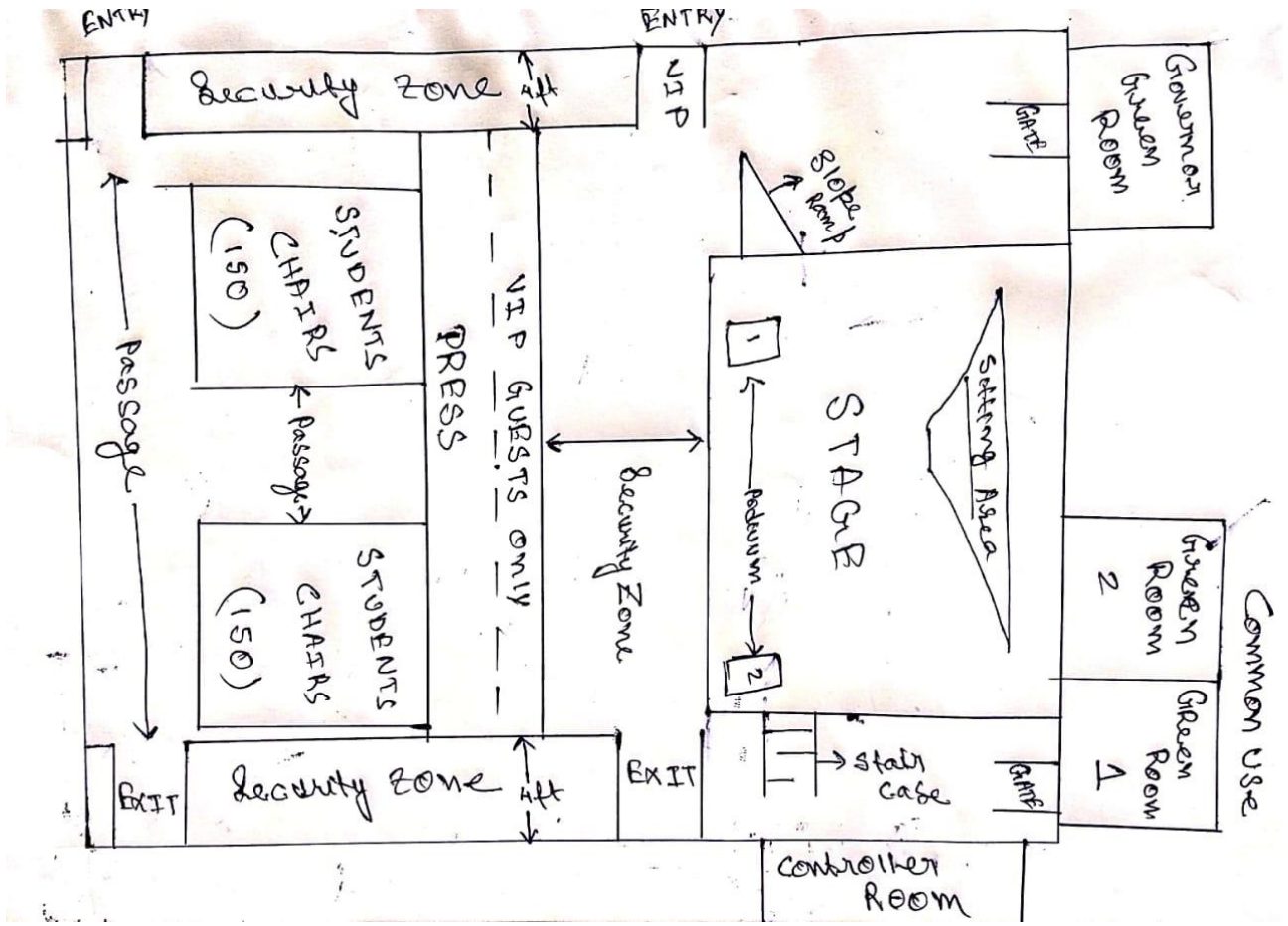
Annexure 1

Specification for convocation 2019 Pandal etc.

- 1) Iron truss pillars and bamboo shade pandal of 8000sq.ft and 5ft gap on either side to be barricaded length wise for security access zone. 4 exit of minimum 6 feet gap. Blue and white colour theme.
- 2) Carpeting of the entire pandal and passage from main gate to pandal.
- 3) Stage:- Height 3ft length 55ft and breadth 27ft
- 4) One side slope podium on stage and stair case on the other side.
- 5) 2 podiums on stage with SKBU logo and exotic flower arrangement like Jarvera, lily, orchids.
- 6) Flex display Main gate of 12ft height and 12 ft breadth.
- 7) Raw flower garden on stage through stage length with jarvera, orchids, Rose and best season flowers.
- 8) 12 exotic flower bouquet with executive styled.
- 9) 300 plastic chairs with blue and white cover.
- 10) VIP sofa 15 with blue white cover
- 11) 40 vip chairs with arm rest and cushion with blue white cover on stage for court members
- 12) 4 tea tables on front row
- 13) 4 executive chairs for dignitaries.
- 14) One flag stand on stage
- 15) Ample sound system on the pandal with digital machine with 2 pairs of high and low sound box. 2 wireless microphone and 6 wired mint quality wired microphone with stands.
- 16) 1 LED P4/P6 screen 8*12ft with operator.
- 17) Chou mask decoration inside pandal
- 18) Purulia theme passage from gate to pandal
- 19) 3 green rooms attached with the main pandal. Specification:- 1 air conditioned green room with comfy bed pillow and blankets and 2 green room for boys and girl respectively.
- 20) 2 bio toilets one attached with governor green room and other for dignitaries only.
- 21) Two stand air conditioner on stage.
- 22) 2 fire extinguisher
- 23) Stage backside flex 45feet and 12 feet
- 24) Light of the pandal and passage. Panel board earthing compulsory.
- 25) Green generator 2 of 65 KV
- 26) 6 pieces 2 mp CCTV camera to be installed temporarily on the security areas.

****Please refer to the pandal sketch mentioned for detailed idea****

Pandel Sketch:



Dr. Nachiketa Bandopadhyay
Registrar